

**DRAFT MINUTES**  
**Joan of Arc Academy**  
**Meeting of the Board of Directors**  
**February 7, 2017 @ 6:30 P.M.**

**Present:** Dana Dingman-Bailes (by phone)  
Patrick Foody, Chair (by phone)  
Michael Judd (by phone)  
Tony Nguyen, Vice-Chair  
Atul Aggarwal  
Tara Blasioli  
Guy Giorno  
Daniel Carr

**Regrets:** Melanie Adrian  
Sridevi Kumar

**Also Present:** Pierrette Poliquin, Head  
Natalie Charest  
Valerie Papin

<b>AGENDA ITEM</b>
<b>1. CALL TO ORDER</b>
The Vice Chair called the meeting to order at 6:39 p.m. and declared quorum.
<b>1. APPROVAL OF THE AGENDA</b>
The Agenda was approved.
<b>1. APPROVAL OF MEETING MINUTES</b>
The meeting minutes from the January 19, 2017 meeting were reviewed and approved, with minor edits. Updated minutes are attached.
<b>4. TUITION</b>
The Board heard proposals on various tuition options for the upcoming academic year. The analysis was presented by management, with support from the lead of the Finance Subcommittee. The information included comparative costs with other private schools in the City,

as well as best and worst-case scenarios as it relates to enrolment and growth. The plan put forward allows for reinvestment into the school, covers the school's costs, and provides for some reserve funds for unforeseen expenses.

**RESOLUTION: On a motion duly made and seconded, it was resolved that -**

**The annual tuition is set at \$15,200 per child, with a \$500 early registration discount per child, for the 2017/18 academic year. The deadline for early registration is set to be March 10<sup>th</sup> 2017.**

#### **IN CAMERA SESSION**

The JOA Board had an in camera session after a motion was made and seconded. The session commenced at 7:54pm and lasted for 25 minutes.

#### **NEXT MEETING AND ADJOURNMENT**

The next meeting is scheduled for Tuesday, February 21st, 2017 at 6:30pm.

*The meeting was adjourned at 8:19pm.*

#### **ACTION LOG**

<b>Action Item</b>	<b>Lead</b>	<b>Status</b>	<b>Due Date</b>
Board is to develop criteria for replacement members, and to identify new candidates to fill those roles.	ALL	Active	
Board needs to actively seek two new external members, preferably with a marketing and/or education background, and preferably French	ALL	Active	
Chair to prepare a memo to parents regarding recruitment of a new Head	Patrick Foody	Complete	
Management will report back to the Board in April with information about potential financial aid and mean versus academic assessment.	Mgt	Active	April 2017